

# College Station ISD

## Transportation Mechanic (2901115)

### JOB POSTING

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#### Job Details

*Title*

**Transportation Mechanic**

*Posting ID*

**2901115**

*Description*

**Job Title:** Transportation Mechanic

**Wage/Hour Status:** Nonexempt

**Reports to:** Shop Foreman

**Pay Grade:** 5 - Auxiliary

**Dept./School:** Transportation

**Days:**262

**Primary Purpose:**

Perform Mechanical repairs to ensure proper performance and safety of district vehicles.

Work on projects assigned

follow established procedures

**Qualifications:**

Education/Certification:

High School Diploma or GED

Valid Texas Commercial Driver's License (CDL)

Class B,P,S Endorsements or must acquire within 30 days of hire

**Special Knowledge/Skills:**

- Ability to diagnose mechanical problems and perform repairs with general supervision
- Ability to operate equipment and tools involved in vehicle repair
- Ability to lift heavy equipment and vehicle parts
- Ability to pass alcohol and drug test
- Ability to pass required bus driver safety test
- Ability to pass required bus driver safety training
- Acceptable driving record
- Ability to operate a bus
- ASE Certification preferred
- Must own hand tools

**Experience:**

Two Years Experience as mechanic preferred

**Major Responsibilities and Duties:**

- Use diagnostic equipment to evaluate mechanical problems in vehicles
- Perform minor mechanical repairs
- Help lead mechanic complete major repairs
- Do welding and minor body work
- Service vehicles according to established preventive maintenance schedule.
- Rotate and balance tires; change oil and filter lubricate vehicle parts:inspect and replace hoses,belts ,mirrors,lamps,and maintain all fluid levels.
- Maintain accurate update records of preventive maintenance
- Inspect vehicles and evaluate condition of systems, equipment , accessories, and light; service as needed.
- Demonstrate process of preventive maintenance and visual inspections to mechanic helpers.
- Perform preventive maintenance ,including bleeding of air tanks, on shop equipment according to established schedule .

**Safety**

- Operate tool, equipment , and machinery according to prescribed safety procedures
- Follow established safety procedures and techniques to perform job duties including lifting, climbing etc.

- Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor immediately
- Help keep shop, equipment and tools in safe operating condition

**Other**

- Maintain accurate records of time and materials required to perform repairs and service .
- Operate buses and other vehicles as needed.
- Work irregular hours as needed.

**Supervisory Responsibilities:**

**None**

**Equipment Used :**

Automotive diagnostic equipment , wheel balancing equipment, tire repairing equipment, small hand tools, drill, drill press, grinder, air-powered tools, welding torch, torch wrech, jack and lift equipment, school bus and light truck or van and other district vehicles

**Working Conditions:**

**Mental Demands/Physical Demands/Environmental Factors:**

*The working conditions described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.*

This job requires the following physical demands: significant lifting, carrying, pushing and/or pulling; frequent climbing and balancing; frequent walking, standing, reaching, stooping, kneeling, bending, crouching and/or crawling; working at elevated heights; work around moving objects, vehicles, and machinery with moving parts; significant fine finger dexterity. The employee is occasionally required to sit, climb or balance and smell. Specific vision abilities required by this job include close vision, distance vision, color vision, ability to adjust focus, depth perception, and peripheral vision. Demonstrate strength and dexterity to operate tools, and equipment. Occasionally required to work from ladders; exposed to noise from power equipment; and exposed to dampness and humidity, toxic chemicals, exhaust fumes, gasoline, and diesel fuel.

Generally the job requires 5% sitting, 50% walking, and 45% standing. Must be able to lift up to 40 pounds. The job is performed under some temperature extremes and hazardous conditions and may require frequent districtwide travel.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

*Shift Type*  
*Salary Range*  
*Location*

**Full-Time**  
**\$16.14 - \$19.92 / Per Hour**  
**Transportation**

**Applications Accepted**

*Start Date*                    **08/24/2017**  
*End Date*                      **09/08/2017**

**Job Contact**

<i>Name</i>	<b>Hector Silva</b>	<i>Title</i>	<b>Director of Transportation</b>
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