

Pay Grade	Minimum	Control Point	Maximum
2	217.50	265.24	312.98 +



## Klein ISD Transportation Job Description Transportation Supervisor

Position: Supervisor Operations Transportation

Pay Grade: AP2

Duty Days: 235

### Qualifications:

- Valid Texas Commercial Driver's License, Class B, (P) Passenger and (S) School Bus Endorsement.
- Maintain an acceptable MVR- Motor Vehicle Record in accordance with the Texas school driving record evaluation.
- Must pass an annual mental and physical exam required by Texas DPS.
- Must be certified and maintain Texas School Bus Certification.
- Must be free of felony or misdemeanor convictions for a crime involving moral turpitude (conduct that is considered contrary to community standards of justice, honesty or good morals).
- Must have exemplary attendance and work history, preferably with Klein ISD.

### Duties include but are not limited to the following:

- Direct supervision of approximately 100 school bus drivers.
- Counsel with bus drivers and appropriate administrators concerning school bus discipline.
- Work with district personnel, parents and other concerned citizens to resolve transportation issues and problems.
- Provide for in-service training of bus drivers and assist the assistant director and associate director of transportation with driver route assignments.
- Assist transportation payroll and dispatchers in developing and placing into operation, the rules and regulations consistent with the general policies of the district.
- Perform other duties as assigned by the assistant director and associate director of transportation including substitute bus driving when necessary.
- Reports directly to the assistant director of transportation or the associate director of transportation.

### Work Conditions:

- Maintain emotional control under stress.

A select number of applicants will be invited for an interview. Only persons with the above credentials and background will be considered.

Both In-district and Out-of-district applicants should submit an application and upload resume and copies of educational credentials and certifications (if applicable) through our online application process.