

Job Title: Mechanic

Dept./School: Transportation

Reports to: Shop Foreman, Transportation Department

Wage/Hour Status: Non-Exempt

Pay Grade: Auxillary-08

PRIMARY PURPOSE: Under general supervision of the Director, Transportation, repairs and overhauls district fleet of automobiles, school buses, trucks, and other vehicles by performing the following duties.

QUALIFICATIONS:

Education/Certification:

One-year vehicle mechanic certificate from college or technical school; or equivalent combination of education and experience.

Special Knowledge/Skills:

Commercial Driver's License Class B with Passenger, Air Brake and School Bus endorsement.

TEA Bus Driver Certification

Experience:

three to six months related experience and/or training

MAJOR RESPONSIBILITIES AND DUTIES:

- Examines vehicle and discusses with driver, dispatcher or supervisor nature and extent of damage or malfunction.
- Plans work procedure.
- Raises vehicle, with hydraulic jack or lift, to gain access to mechanical units bolted to underside of vehicle.
- Removes unit such as engine, transmission, or differential. Disassembles unit and inspects parts for wear.
- Repairs or replaces parts such as pistons, rods, gears, valves, and bearings.
- Overhauls or replaces carburetors, blowers, generators, distributors, starters, and pumps.
- Rebuilds parts such as crankshafts and cylinder blocks. Rewires ignition system, lights, and instrument panel.
- Relines and adjusts brakes, aligns front end, repairs or replaces shock absorbers, and solders leaks in radiator.

- Mends damaged body and fenders by hammering out or filling in dents and welding broken parts.
- Replaces and adjusts headlights, and installs and repairs accessories such as radios, heaters, mirrors, and windshield wipers.
- Performs needed maintenance and repair to vehicle upholstery.
- Converts gasoline engines to propane fuel operation.
- Performs preventative maintenance checks
- Performs state inspections and maintains state inspection machine
- Checks and performs cleaning of DPF filters
- Other duties may be assigned.

WORKING CONDITIONS:**Mental Demands:**

Ability to communicate effectively (verbal and written); interprets policy, procedures and data; coordinates district functions; maintains emotional control under stress.

Physical Demands/Environmental Factors:

Frequent district-wide and occasional statewide travel; occasional prolonged and irregular hours. Frequent standing, stooping, bending, kneeling, pushing and pulling. Occasional lifting up to 50 pounds. Prolonged use of computer and repetitive hand motions.

MINIMUM SALARY: \$38022

TERM OF CONTRACT: 260

APPOINTMENT: The appointment of this position will be recommended to the Board of Trustees by the Superintendent of Schools on the basis of the applicant's training, experience, and expertise. The Board of Trustees must give final approval.

APPLICATION PROCEDURES:**District Employees**

Interested candidates must complete and submit the Denton ISD on-line Internal Application at www.dentonisd.org. Upload employment credentials and a current résumé detailing experience, qualifications, and professional accomplishments.

Out of District Applicants

Interested candidates must complete and submit the Denton ISD on-line External Application at www.dentonisd.org. Upload employment credentials and a current résumé detailing experience, qualifications, and professional accomplishments.

APPLICATION DEADLINE: Position will remain vacant until qualified applicant is employed.

THE DENTON INDEPENDENT SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

ONLY ON PRINCIPAL AND AP**District Employees**

Interested candidates ***must complete and submit the Principal Insight Interview*** and then the Denton ISD on-line internal application at www.dentonisd.org under "Employment Opportunities." Upload employment credentials and a current résumé detailing experience, qualifications, and professional accomplishments.

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