

# Granbury Mechanic (1844)

## JOB POSTING

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### Job Details

*Title*                      **Mechanic**  
*Posting ID*              **1844**  
*Description*

**\*\*\*Granbury ISD requires references from former employers, college professors, supervisors, etc and will not accept references from friends or family members.\*\*\***

#### **PRIMARY PURPOSE:**

Maintain and repair all types of vehicles in the district to ensure proper performance and safety. Work independently on projects assigned, following established procedures.

#### **QUALIFICATIONS:**

##### **Education/Certification:**

High School diploma or G.E.D.  
Valid Texas CDL driver's license (class B) with Passenger Endorsement  
Certified Texas Vehicle Safety Inspector  
Texas School Bus Driver's Certification  
Air Conditioning Certification

##### **Special Knowledge/Skills:**

Ability to diagnose mechanical problems and perform repairs independently  
Ability to operate equipment and tools involved in vehicle repair  
Ability to lift heavy equipment and vehicle parts

##### **Experience:**

Two years experience in vehicle repair and maintenance procedures

#### **MAJOR RESPONSIBILITIES AND DUTIES:**

### **1. Maintenance and Repair**

- Evaluate mechanical and electrical problems in vehicles using diagnostic equipment.
- Rebuild, replace or repair vehicle parts such as engines (gasoline and diesel), brakes (mechanical and air), transmissions, cooling systems, suspension systems, electrical assemblies, and accessories.
- Analyze engine performance and tune.
- Perform preventive and routine maintenance on vehicles and equipment based on established schedules.
- Perform state safety inspections for all district vehicles.

## 2. Safety

- 2.1 Operate tools and equipment inspections for all district vehicles.
- 2.2 Assist in keeping shop, equipment, and tools in safe operating condition.
  - Obtain Texas Motor Vehicle Safety Inspection License.

Job Description  
Mechanic  
Page 2

## 3. Driving

- Operate buses as needed.

## 4. Other

- Complete and maintain records on work performed and parts used.
- Work irregular hours as needed.
- Exemplify high standards of ethical conduct as described in board policy.
- Observe professional and ethical standards, in accordance with generally accepted community standards and the Professional Educators Code of Ethics.
- Perform other duties as assigned by supervisor.

### **SUPERVISORY RESPONSIBILITIES:**

None

### **EQUIPMENT USED:**

Small hand tools, drills, drill press, grinder, air-powered tools, torch, jacks, and lift equipment.  
Operate bus.

### **WORKING CONDITIONS:**

#### **Mental Demands/Physical/Environmental Factors:**

Ability to work independently, following established procedures. Moderate walking, standing, climbing, heavy lifting, carrying, stooping, bending, kneeling, and reaching. Work outside and inside, around moving

objects, vehicles and machinery with moving parts. Exposed to dampness and humidity, toxic chemicals, exhaust fumes, gasoline and diesel fuel. Ability to operate motor vehicle.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

*Shift Type*

**Full-Time is 30 or more hrs per week**

*Salary Range*

**A8 - A8 / Per Day**

*Location*

**Transportation Department**

**Applications Accepted**

*Start Date*

**05/23/2018**