

Mesquite Independent School District

Assistant Director - Transportation (793)

JOB POSTING

Job Details

Title **Assistant Director - Transportation**
Posting ID **793**
Description Mesquite Independent School District is seeking qualified candidates for the position of Assistant Director of Transportation. The appointee will report directly to the Director of Transportation and will be responsible for assisting with all facets of student transportation for the district. The person will work closely with department employees, campus administrators, central office staff, and other district personnel.

Qualifications: The Assistant Director will have at least a Bachelor's degree.

Preference will be given to applicants who:

- have a master's degree and an Administrator/Mid-Management (Principal) certificate
- have successful experience in public school administration and/or supervision at the campus or central level
- hold a valid Texas Commercial Driver's License (class B), and a Texas Education Agency School Bus Driver Certificate
- have prior experience in the transportation industry or a related field
- possess a general knowledge and understanding of the laws, regulations, and district policies, as they apply to transportation.
- demonstrate the ability to deliver effective staff development and training
- possess a knowledge and understanding of technology as it relates to transportation services and to facilitative administrative efficiency
- possess an understanding of accounting procedures and the budgetary process
- exhibit strong analytical, organization and leadership skills
- demonstrate effective communication, public relation, and interpersonal skills

Such alternatives to the above qualifications as the administration may find appropriate and acceptable.

Salary: Pay Range: Professional 2 - \$62,150 to \$91,200; 226 day contract

Employment begins: July 9, 2018, or as soon as possible

All interested parties should go to the MISD website to apply and upload a resume and letter of interest.

Applications due by: June 25, 2018

The Mesquite Independent School District is an equal opportunity employer and does not discriminate on the basis of ethnicity, religion, gender, age, national origin, disability, military status, genetic information or for any other reason prohibited by law.

Shift Type **Full-Time**
Salary Range **Per Year**
Location **Transportation**

Applications Accepted

Start Date **06/11/2018**
End Date **06/25/2018**