

Openings as of 8/6/2018

Mechanic

JobID: 1946**Position Type:**

Transportation/Mechanic

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[Email To A Friend](#)[Print Version](#)**Date Posted:**

8/6/2018

Location:

R.L. Barrow Transportation Facility

Date Available:

August 2018

Closing Date:

08/17/2018

Job Title: Certified Mechanic**Reports to:** Lead Mechanic**Dept/School:** Transportation Department**Work Year:** 250 days**Base Salary:** \$40,000 *Actual salary will be calculated based on experience.***PRIMARY PURPOSE:**

To perform mechanical repairs to ensure proper performance and safety of district vehicles.

QUALIFICATIONS:**Education/Certification:**

High school diploma or GED

Associate's degree in auto repair and/or ASE School Bus Technician Certificate(s), Texas

Association of School Bus Technicians Certificate(s)

Valid Texas commercial driver's license (Class B)

Special Knowledge/Skills:

Basic knowledge of school bus and automotive mechanical components

Ability to operate equipment and tools involved in vehicle repair

Ability to lift heavy equipment and vehicle parts

Ability to pass alcohol and drug test

Ability to pass required bus driver safety training

Ability to operate school bus

Acceptable driving record

Experience:

Minimum of two years of experience as a mechanic preferred

MAJOR RESPONSIBILITIES AND DUTIES:

Use diagnostic equipment to evaluate mechanical problems in vehicles.

Do welding and minor body work.

Service vehicles according to established preventive maintenance schedule including rotate and balance tires, change oil and filters, lubricate vehicle parts, inspect and replace hoses, belts, mirrors, lamps, and maintain all fluid levels.

Maintain accurate, updated records of preventive maintenance.

Inspect vehicles and evaluate condition of systems, equipment, accessories, and lights; service as needed.

Operate tools, equipment, and machinery according to prescribed safety procedures.

Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor immediately.

Maintain accurate records of time and materials required to perform repairs and services.

Follow established procedures to complete assigned projects.
Work irregular hours as needed.
Complete other duties as assigned.

WORKING CONDITIONS:**Mental Demands/Physical Demands/Environmental Factors:**

Frequent standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting. Heavy lifting and carrying (45 pounds and over) on a daily basis. Work outside and inside, on slippery or uneven walking surfaces; frequent exposure to extreme hot and cold temperatures, dust, toxic chemicals and materials, noise, vibration, and electrical hazards; work around machinery with moving parts; may work in tight or enclosed spaces; regularly work irregular hours; occasional prolonged hours. Maintain emotional control under stress.

Application Deadline: August 17, 2018 (4:00 PM CST)

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved By: *Dr. Pamela Linton*, Chief Human Resources Officer **Date:** 8/6/2018

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