

South San Antonio MECHANIC II (1757)

JOB POSTING

Job Details

Title **MECHANIC II**
Posting ID **1757**
Description

JOB POSTING MECHANIC II

Opening Date: September 12, 2018
Closing: September 16, 2018
Pay Grade: MS-6
Days: 240 Days

Primary Purpose:

Perform major mechanical repairs with minimal supervision to ensure proper performance and safety of district vehicles.

Qualifications:

Education/Certification:

- Clear and valid Texas commercial driver's license. Class B with Passenger (P) and School Bus (S) endorsement. Must be able to attain within 90 days of employment
- Able to attain School bus driver training certification (within 90 days of employment)
- Must pass pre-employment annual state required physical examination (Within 90 days of employment)
- Must pass pre-employment drug screening
- Candidate must have satisfactory outcome of fingerprinting background check. Non-refundable fee (approximately \$50.00) paid by the employee

Special Knowledge/Skills:

- Advanced knowledge of diesel and fuel engine maintenance and repair
- Ability to diagnose mechanical problems and perform repairs independently
- Ability to operate equipment and tools involved in vehicle repair
- Ability to lift heavy equipment and vehicle parts
- Ability to pass alcohol and drug test
- Ability to pass required bus driver safety training and physical
- Acceptable driving record
- Ability to operate bus

Experience:

- Five years experience as mechanic preferably with school buses

Major Responsibilities and Duties:

Maintenance and Repair

1. Perform major and minor mechanical repairs, preventative maintenance, diagnostics, and inspections on all district vehicles in a timely and efficient manner and without supervision. Maintain accurate, up-to-date preventive maintenance records.
2. Rebuild, replace, or repair major vehicle components, assemblies, and systems including engines, transmissions, suspensions, electrical, and cooling systems.
3. Evaluate mechanical problems in vehicles using diagnostic equipment.
4. Help mechanics evaluate minor mechanical problems.
5. Inspect repairs completed by mechanics.
6. Check and repair electrical and cooling systems.
7. Install heaters and similar accessories.
8. Do welding and perform minor body work.
9. Estimate time and materials required to perform major repairs.

- 10. Analyze engine performance and perform tune-ups as needed.
- 11. Perform routine vehicle maintenance and preventive care.
- 12. Maintain accurate, updated preventive maintenance records.
- 13. Help train mechanics and mechanic helpers.

Safety

- 14. Operate tools, equipment, and machinery according to prescribed safety procedures.
- 15. Follow established safety procedures and techniques to perform job duties including lifting, climbing, etc.
- 16. Ensure shop, equipment, and tools are in safe operating condition.
- 17. Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor immediately.

Other

- 18. Operate buses and vehicles on designated routes as needed.
- 19. Work irregular hours as needed.
- 20. Maintain accurate records of time and materials required to perform repairs and service.

Supervisory Responsibilities:

- None

Working Conditions: Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Automotive diagnostic equipment; wheel balancing equipment; tire repairing equipment; small hand tools; power tools; welding torch; torque wrench; jack and lift equipment; computer and peripherals; school bus and district vehicles.

Posture: Moderate standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting; work in tiring and uncomfortable positions

Motion: Moderate walking; frequent climbing, grasping/squeezing, wrist flexion/extension, and overhead reaching; moderate driving

Lifting: Heavy lifting and carrying (45 pounds and over) on a daily basis

Environment: Work outside and inside, on slippery or uneven walking surfaces; frequent exposure to extreme hot and cold temperatures, dust, toxic chemicals and materials, noise, vibration, and electrical hazards; work around machinery with moving parts; may work in tight or enclosed spaces; may work alone; regularly work irregular hours; occasional prolonged hours;

Mental Demands: Maintain emotional control under stress

Application Deadline

- Letter of interest with online application.
- A current resume stating applicant’s education and experience with online application.
- A completed online Application must be on file in the Human Resources by September

The Superintendent reserves the right to waive any requirements for any qualified applicant. Not all applicants will be interviewed. Your resume, letter of interest, and other available information will be considered in the screening process. On site interviews only.

“AN EQUAL OPPORTUNITY EMPLOYER”

Shift Type **Full-Time**
Salary Range **\$32,160.00 - \$39,706.00 / Per Year**
Location **Administration & Support Center**

Applications Accepted

Start Date **09/12/2018**
End Date **09/16/2018**