



Safety Specialist (226) Days - Anticipated (Revised)

JobID: 24721

Position Type:

Transportation

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Date Posted:

1/25/2018

Location:

Student Transportation Services

Date Available:

06/01/2018

Closing Date:

until filled

QUALIFICATIONS:

- o High School Diploma or equivalent (ex: G.E.D.)
- o Three (3) years minimum of related experience
- o Current Texas School Bus Driver medical examination
- o Current DPS certification for School Bus Drivers
- o Current Texas Class "A" or "B" Commercial Driver's License, with "P" and "S" endorsements
- o Driving record with 3 or less penalty points
- o Complete TEEEX School Bus Driver Training the Trainer Program
- o Current CPR certification
- o Good attendance record
- o Exceptional communication, public relation and interpersonal skills
- o Possess thorough knowledge of Dallas ISD and its policies, preferred.
- o Able to communicate both verbally and in writing
- o Computer skills and experience using MS Word, Excel and Power Point
- o Strong organizational and problem solving skills
- o Bilingual (English/Spanish) a plus

BASIC FUNCTIONS:

- o Train School Bus Drivers to be able to obtain a commercial driver's license and to safely operate a school bus in accordance with state laws, Dallas ISD Policies and procedures and student behavior and management
- o Train School Bus Monitors in student behavior, management and the use of specialized equipment required for the safe transport of students
- o Provide retraining as directed and post-accident training to those employees involved in accidents, focusing on the conditions and actions causing the accident as determined by the accident investigation
- o Assist in the response to an investigation of vehicle accidents and worker's compensation claims involving employees, students and Dallas ISD property
- o Through the effective and appropriate application of knowledge, experience, recommend the removal of an employee from active duty, suspend or direct the performance of an operation if the safety and health of the employee, others or property is in jeopardy

- Assist in the evaluation to determine if an employee meets the standards and expectations of Dallas ISD, with respect to safety
- Recommend the completion of specific safety training before an employee is allowed to continue working or the performance of an operation
- Recommend safety and training programs to address safety needs as a result of observation, discussion with transportation personnel, vehicle inspections and participation in accident response and investigations
- Work cooperatively with Risk Manager to recommend proper safety equipment or district procedures needed to improve transportation safety
- Coordinate and conduct monthly safety meetings to refresh and impart new safety training
- Inspect vehicles, conduct loading/unloading zone assessments and road observations as directed and document and report findings
- Compile, maintain, and file all physical and computerized reports, records, and other documents required.
- Comply with federal and state laws and Dallas ISD Policies and programs
- Support delivery of Transportation Services by driving school bus routes, trips, etc.... as required
- Other duties and responsibilities as assigned

**Minimum
\$42,925**

Selected individuals for Dallas Independent School District positions will be placed according to compensation guidelines. A campus-based employee may not assume a new position for which he/she was selected based upon the posting process until the end of the current semester, unless approved by the chief officer – Human Capital Management.

A security check and disclosure of family relationship information is required for all positions.

No telephone calls please.

EQUAL OPPORTUNITY EMPLOYER M/F/H

If interested apply online at www.dallasisd.org

Dallas Independent School District, is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity, gender expression, genetic information, or any other basis prohibited by law. The District is required by Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, The Americans with Disabilities Act, and the Age Discrimination Act of 1975, as amended, as well as board policy not to discriminate in such a manner (not all prohibited bases apply to all programs).

FMLA regulations require all employers to post the [updated FMLA notice](#).

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