

MEMBER REQUEST FOR DUPLICATE CERTIFICATE

Professional Development Course Class Certificate or Professional Certification Certificate

CERTIFICATE REQUESTED MAY NOT BE FOR A COURSE ATTENDED LONGER THAN 7 YEARS PRIOR.

Class Certificate Duplication Fees:

- \$5.00 (add 3.00 if paid by credit card) for one Certificate for class taken 2018 or after.
- \$10 for any class certificate taken before June 2018.
- \$10.00 each for each additional Certificate after first.

Must be a current Active or Associate TAPT Member.

Please Print:

Name when course taken: _____ Date of Request: _____

Email Address to Which Certificate is to be emailed: _____

District _____ Phone Number: _____

Note: Name on certificate will be original name at time the course was taken.

Please indicate which duplicate PDC Certificate you are requesting. See fees above.

PDC #	COURSE TITLE	DATE TAKEN	LOCATION

Reason for replacement: _____

Professional Certification Certificate

Replacement Fees: \$25.00 each for levels through Supervisor; \$50 each for Official or Administrator.

Note: Name on certificate will be original name at time the course was taken.

Original Name on Certificate: _____

Level of Certification: _____

Certificate Number: _____ Date Received: _____

Please complete this form and mail with check or money order to: (NO CHARGES LESS THAN \$20.00)

TAPT Professional Development and Certification Program
PO Box 488
Kemah, TX 77565

Revised 1-1-2023