

TAPT OFFICIAL PROFESSIONAL CERTIFICATION WORKSHEET

Required Courses for the Official Level of Professional Certification

Before you start this journey, be sure to read and review **ALL** required qualifications as stipulated in the PDC Handbook in addition to the course credit requirements to ensure you qualify for the Official Level of Professional Certification.

Name: _____ Date: _____

Course Credit:	Required PDC Courses (Circle or list course taken)	Date Taken Must be within 7 years.	Upcoming Date/ Location
0	00 Orientation to TAPT, or 0.5 Orientation to TAPT		
6	01 Introduction to Transportation		
6	03 Purchasing		
6	05 Routing & Scheduling		
6	08 Personnel Management		
6	11 Special Transportation		
6	12 State Reporting		
6	12B Budgeting		
6	22 Documentation		
6	23 Introduction to Leadership		
6 Select One	07 Risk Management, or 17 Wage & Labor Laws		
3 Select One	30.5; 32.5, 33.5A,B,C		
6 Select One	02 Student Management, or 14 Student Management		
6 Select One	10, 35, 40 Compliance & Evaluation		
6 Select Two	23.5 _____ 23.5 _____		
3 Select One	39.5A Foundations of Success or 37.5 Business Skills series		
6 Elective Course	PDC _____		

REVISED 9-1-2025.