



APPLICATION
TAPT PUPIL TRANSPORTATION ADMINISTRATOR PROFESSIONAL CERTIFICATION
PLEASE SUBMIT BEFORE APRIL 1 OR AFTER JULY 15 - ALLOW 6 – 8 WEEKS FOR PROCESSING
Effective 9-1-2025

Mail this application and \$50.00 Money Order for application processing fee within 60 days of successful completion of the ADMINISTRATOR Exit Exam to: **TAPT Professional Certification Program, P.O. Box 488, Kemah, TX. 77565**

(After 60 days additional fees may be incurred; after 90 days retake may be required)

ADMINISTRATOR EXIT EXAM DATE	GRADE	Professional Certification Number

Name: _____
(Print clearly and as you wish to have YOUR NAME printed on Certificate)

District: _____ Position: _____ Years: _____

District Address: _____ Cell Phone # _____

District Email address to receive Certificate: _____

List TAPT Conference and Trade Shows attended (Must be Full Conference - not class only or pre-conference events) in last three years: (Attach copy of badge or other documentation)

List at least one National Conference and Trade Show you attended in the last 5 years: _____

Superintendent Name: _____ Email: _____

I have read the requirements in the TAPT PDC Handbook. By signing below, I signify that I meet all the requirements for the level of Professional Certification I have applied for.

Applicant Signature: _____ **Date:** _____

APPLICATIONS ARE GENERALLY PROCESSED IN BATCHES FROM AUGUST 1 THROUGH MARCH 1 DUE TO CONFERENCE PREPARATIONS AND REGISTRATIONS.
Revised 9-1-2025.